

HIGHLAND COUNTY BOARD OF SUPERVISORS

MINUTES

MEETING DATE – JUNE 27, 2023

The Highland County Board of Supervisors held a continued meeting on June 27, 2023 at 7:30 p.m. at the Highland Modular Conference Center, Highland Center Drive, Monterey, Virginia.

PRESENT:	ABSENT:	STAFF / GUESTS:
David Blanchard		Roberta Lambert, County Administrator
	Harry Sponaugle	Jerri Botkin, Executive Assistant
John Moyers		Ronald Wimer, Sheriff
		Melissa Dowd, County Attorney

Chairman Blanchard called the meeting to order.

PUBLIC HEARING

FY 2023 HIGHLAND COUNTY BUDGET AMENDMENT

Chairman Blanchard opened a public hearing on the FY 22-23 Highland County Budget Amendment.

Ms. Lambert provided a staff report on the budget. She stated "The purpose of tonight's public hearing is to consider proposed amendments to the Highland County Budget for FY 2023 which will end on June 30. The amendments will adjust the initial estimated budgeted amount to actual revenues and expenditures.

REVENUES:

The Treasurer has revised several categories based on actual revenue collections. Ms. White, Treasurer, provided information on revenue collections.

EXPENDITURES:

There are no adjustments to the General Fund.

The School Fund has been amended from \$6,796,310 to \$6,811,339.74 or \$15,029.74 to reflect additional funding received and expended.

Department of Social Services has been amended from \$744,204 to \$778,704 or \$34,500 to reflect additional federal and state funding received and expended by that Department.

The Children Services Act Fund has been decreased to reflect actual expenditures. This fund is used for foster care, residential placements and associated costs for at risk families and youth.

The Capital Improvement Fund has been decreased to reflect actual expenditures.

When the original budget was adopted in May 2022, it was anticipated that a general fund transfer of \$328,249 might be needed at the end of the fiscal year to balance the budget if all budgeted funding was spent in each category. No transfer will be needed this year to balance the budget."

SOLID WASTE COLLECTION AND DISPOSAL BUDGET

Ms. Lambert advised that the Solid Waste Collection and Disposal Budget needed to be amended from \$342, 905 to \$420,055 to reflect actual expenditures and it would also need a transfer of \$77,150 to balance the budget.

EMERGENCY MEDICAL SERVICES FUND BUDGET

Ms. Lambert advised that the Emergency Medical Services Fund Budget needed to be amended from \$451,822 to \$358,875 for revenues and amended from \$451,822 to \$290,000 to reflect actual expenditures.

Following the staff reports, Chairman Blanchard asked for public comment. There being no public comment, Chairman Blanchard closed the public hearing.

Supervisor Moyers moved to adopt the amended budgets as presented. The motion carried with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Absent
Yes

ITEM #1

APPROPRIATIONS FOR FY 2022-2023

Supervisor Moyers moved to adopt a resolution to set appropriations for independent funds that have had expenditures during the fiscal year. The motion carried with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Absent
Yes

ITEM #2

TRANSFER OF FUNDS

Supervisor Moyers moved to authorize Ms. Lambert to transfer funds within the General Operating Fund to close-out FY 2022-2023 and to transfer funds budgeted in FY 2023 to the applicable Reserve Fund. The motion carried with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Absent
Yes

ITEM #3

SOLID WASTE DISPOSAL

The County received notification from Republic Services that they would not be renewing the Solid Waste Collection contract that was set to expire on June 30. Republic Services also advised the County that it would be leaving the compactors at the five (5) collection sites (Monterey, Blue Grass, Vanderpool, McDowell and Headwaters) along with six roll-off cans to be used in each collection site with one extra can. Republic Services provided the county with a \$10 Bill of Sale for the equipment.

Supervisor Moyers moved to adopt a resolution in regard to the procurement of temporary solid waste disposal services. The motion carried unanimously with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Absent
Yes

ITEM #4

CENTRAL SHENANDOAH HAZARD MITIGATION PLAN

Supervisor Moyers moved to approve a letter of support for the CSPDC grant application to complete the update of the Hazard Mitigation Plan. The motion carried unanimously with the following vote.

PRESENT

David W. Blanchard

VOTE

Yes

Harry Sponaugle
John Moyers

Absent
Yes

ITEM #5
OLD BUSINESS

There being no old business, Chairman Blanchard moved to the next item on the agenda.

ITEM #6
NEW BUSINESS

The Board reviewed correspondence from the Chamber of Commerce advising that there would a ribbon cutting ceremony for the Monterey Inn to celebrate its grand opening.

ITEM #7
CONSENT AGENDA (WARRANTS & APPROPRIATIONS)

Following review of the monthly listing of expenditures and appropriations, a motion came from Supervisor Moyers to approve the warrants and appropriations as presented. The motion carried with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Absent
Yes

ITEM #8
PUBLIC COMMENTS

There being no public comments, Chairman Blanchard moved to the next item on the agenda.

ITEM #9
CLOSED MEETING

Supervisor Moyers moved for a closed meeting pursuant to Section 2.2-3711 (A) (29) Contract. The motion carried. Motion, from Supervisor Moyers to come out of the closed meeting, carried. Chairman Blanchard reconvened in open session. On motion of Supervisor Moyers and carried, the Board approved the following resolution:

RESOLUTION
Return to Open Session

PRESENT

David W. Blanchard

Harry Sponaugle

John Moyers

VOTE

Yes

Absent

Yes

WHEREAS, the Highland County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.1 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Highland County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

ITEM #10

ADJOURN / RECESS

There being no additional business, the meeting was continued at 9:15 p.m.

APPROVED:




Chairman