

HIGHLAND COUNTY BOARD OF SUPERVISORS

MINUTES

MEETING DATE – JUNE 6, 2023

The Highland County Board of Supervisors held its regular meeting on June 6, 2023 at 7:30 p.m. at the Highland Modular Conference Center, Highland Center Drive, Monterey, Virginia.

PRESENT:	ABSENT:	STAFF / GUESTS:
David Blanchard		Roberta Lambert, County Administrator
Harry Sponaugle		Melissa A. Dowd, County Attorney
John Moyers		Ronald Wimer, Chief Deputy Sheriff
		Jerri Botkin, Executive Assistant

Chairman Blanchard called the meeting to order.

PRESENTATION

Betty Mitchell provided an update on the RCDI Grant along with Elizabeth Myers, Chris Swecker, Marty Leech, Jamie Collins and Tate Swecker. Ms. Mitchell advised that the Chamber of

Chris Swecker also reported that the Chamber had received a grant from the Virginia Tourism Corporation for \$30,000. The money will be used for signage and advertising materials.

Matt Ratcliffe, Bolar Volunteer Rescue Squad, commented that a place to land a medivac helicopter was needed in the Bolar area.

PUBLIC COMMENT

There being no public comments, Chairman Blanchard moved to the next item on the agenda.

ITEM #1

TRANSIENT OCCUPANCY TAX ORDINANCE

The Board reviewed the proposed Ordinance. Supervisor Moyers moved to schedule a public hearing on the revised Transient Occupancy Tax Ordinance for the next regular meeting on Wednesday, July 5, 2023 at 7:30 p.m. The motion was seconded by Supervisor Moyers and carried unanimously with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Yes
Yes

ITEM #2
PHI CARES

Supervisor Sponaugle moved to approve a contract with PHI Cares for medivac helicopter service. The motion was seconded by Supervisor Moyers and carried unanimously with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Yes
Yes

ITEM #3
JULY 4TH HOLIDAY

At the recommendation of the Circuit Court Judge, Supervisor Sponaugle moved to add July 3 as a holiday in addition to July 4. The motion was seconded by Supervisor Moyers and carried unanimously with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Yes
Yes

ITEM #4
FY 23 CLOSE-OUT MEETING AND BUDGET AMENDMENT

Supervisor Sponaugle moved to schedule the yearly close-out meeting and budget amendment public hearing for June 27 at 7:30 p.m. at the Highland Modular Conference Center. The motion was seconded by Supervisor Moyers and carried unanimously with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Yes
Yes

ITEM #5
HIGHLAND COUNTY VOLUNTEER FIRE DEPARTMENT

Upon a request from the Highland County Volunteer Fire Department, Supervisor Moyers moved to approve a loan of \$125,000 from the Fire and Rescue Revolving Loan Fund. The motion was seconded by Supervisor Sponaugle and carried unanimously with the following vote.

<u>PRESENT</u>	<u>VOTE</u>
David W. Blanchard	Yes
Harry Sponaugle	Yes
John Moyers	Yes

ITEM #6
OLD BUSINESS

a. Hayfield Farm Acquisition

Ms. Lambert advised that she had received a file copy of the completed DEQ review for the proposed acquisition of the Hayfield Farm.

ITEM #7
NEW BUSINESS

There being no new business, Chairman Blanchard moved to the next item on the agenda.

ITEM #8
COUNTY ADMINISTRATOR'S REPORTS, REQUESTS AND RECOMMENDATIONS

There being no additional reports, Chairman Blanchard moved to the next item on the agenda.

ITEM #9
BOARD COMMENTS

There being no Board comments, Chairman Blanchard moved to the next item on the agenda.

ITEM #10
CONSENT AGENDA (WARRANTS & APPROPRIATIONS)

Following review of the monthly listing of expenditures and appropriations, a motion came from Supervisor Sponaugle to approve the warrants and appropriations as presented. The motion was seconded by Supervisor Moyers and carried unanimously with the following vote.

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Yes
Yes

ITEM #11

PUBLIC COMMENTS

There being no public comments, Chairman Blanchard moved to the next item on the agenda.

ITEM #12

CLOSED MEETING

Supervisor Sponaugle moved for a closed meeting pursuant to Section 2.2-3711 (A) (1) Personnel, 2.2-3711 (A) 8 Legal Advice and 2.2-3711 (A) 29 Contract. The motion carried. Motion, from Supervisor Sponaugle to come out of the closed meeting, carried. Chairman Blanchard reconvened in open session. On motion of Supervisor Sponaugle and carried, the Board approved the following resolution:

RESOLUTION

Return to Open Session

PRESENT

David W. Blanchard
Harry Sponaugle
John Moyers

VOTE

Yes
Yes
Yes

WHEREAS, the Highland County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.1 (D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Highland County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

ITEM #13
ADJOURN / RECESS

There being no additional business, the meeting was continued at 9:26 p.m.

APPROVED:



Chairman