

**HIGHLAND COUNTY BOARD OF SUPERVISORS
HIGHLAND MODULAR CONFERENCE CENTER
SPRUCE STREET / HIGHLAND CENTER DRIVE
MONTEREY, VIRGINIA**

**AGENDA
FEBRUARY 1, 2022
7:30 PM**

A. GENERAL

7:30 Call Meeting to Order

7:31 Annual Organization:

- a. Elect Chairman
- b. Elect Vice-Chairman
- c. Rules of Procedures – Adopt for 2022
- d. Chairman – Adopt a rule authorizing the Chairman to make motions, which shall be in addition to his authority to vote on all questions pursuant to Robert’s Rules of Order pertaining to conducting business for small boards
- e. Board Meeting Schedule for 2022 – Establish Date, Time and Place for monthly Regular and Work Session Meetings by Resolution (§ 15.2-1416)

B. PRESENTATION

7:35 George Hogshead, Economic Development Authority (EDA)
Update on EDA Incentive Grant Program for 2022

C. PUBLIC COMMENTS:

Public Comments on the following Agenda Items for Action, Discussion, Review or Information

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION

Item 1. **Tourism Council**
Review a request to appoint Lori Botkin to the Tourism Council for a term ending December 31, 2025

Item 2. **Recreation Commission**
Review a request to reappoint Mike Isles and Aaron King to the Recreation Commission for a term ending December 31, 2024

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION-continued

- Item 3. **Proclamation for Red Cross Month**
Review a request from the Central Virginia Chapter of the American Red Cross to adopt a proclamation designating March as Red Cross Month in Highland County
- Item 4. **Old Business**
- Item 5. **New Business**
- Item 6. **County Administrator's Reports, Requests and Recommendations**
- Item 7. **Board Comments**
- Item 8. **Consent Agenda**
a. Warrants - Accounts Payable for January 2022
b. Adopt a Resolution to set the appropriations for the General Fund for February 2022
- Item 9. **Open Public Comments**
The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.
- Item 10. **Closed Meeting** (See Next Page)
2.2-3711 (A) (1) Personnel (as needed)
2.2-3711 (A) (3) Property (as needed)
2.2-3711 (A) (5) Prospective Business (as needed)
2.2-3711 (A) (7) Legal – (as needed)
2.2-3711 (A) (8) Legal Advice – (as needed)
2.2-3711 (A) (29) Contract – (as needed)
- Item 11. **Adjourn / Recess**

BOARD INFORMATION

MOTION TO GO INTO CLOSED MEETING:

Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

MOTION TO COME OUT OF CLOSED MEETING:

(Chairman reconvenes in an open meeting and the following motion is made:)

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

(Motion is seconded by a Board member)

Roll Call Vote

REMINDERS

NEXT MEETING(S):

Monthly Work Session
February 16, 2022 (Wednesday)
7:30 p.m.
Highland Modular Conference Center

BOARDS AND COMMISSIONS:

The following boards / commissions have current vacancies:

RECREATION COMMISSION

One (1) vacancy Term expired December 31, 2021

BOARD OF BUILDING CODE APPEALS

None

BOARD OF ZONING APPEALS

One (1) vacancy Term expired June 30, 2020

ECONOMIC DEVELOPMENT AUTHORITY

None

PLANNING COMMISSION

None

TABLED / UNDER ADVISEMENT

ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT: (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance
Proposal to add a new §713 to address oil and gas mining and
transmission lines in the County
Adopted by the Planning Commission: February 12, 2015

2. Central Shenandoah EMS Council
Request for appointment of an individual to represent Highland County
on the CSEMS Council Board of Directors
Tabled July 3, 2018

3. Robinson, Farmer, Cox
Conflict of interest policies
Action – County Attorney reviewing
Tabled August 21, 2019

4. Comprehensive Plan – Transportation Section
Review information from the Highland County Planning Commission
(along with the Central Shenandoah Planning District Commission and
VDOT) in regard to updating the Transportation Section of the
Comprehensive Plan Tabled May 4, 2021

5. Central Shenandoah Hazard Mitigation Plan
Request from CSPDC for adoption of a resolution approving the plan
Tabled June 1, 2021 for review by County Attorney

6. Highland County Emergency Medical Services Ordinance
Tabled June 16, 2021

7. Highland County Volunteer Rescue Squad
Request from HCVRS to retitle all vehicles in the name of HCVRS
only and remove all vehicles from the county's insurance policy
Tabled June 29, 2021

8. Precinct Polling Places Ordinance Terminating the Wilson's Mill Precinct
Request from the Electoral Board to terminate the Wilson's Mill
Precinct – Public Hearing held January 4, 2022
Tabled January 4, 2022

PENDING

ACTION NEEDED – PENDING – INFORMATION:

(from prior meetings)

1. PENDING:
 - a. Personnel Policy
 - b. Capital Improvement Plan – Develop