

**HIGHLAND COUNTY BOARD OF SUPERVISORS  
HIGHLAND MODULAR CONFERENCE CENTER  
SPRUCE STREET / HIGHLAND CENTER DRIVE  
MONTEREY, VIRGINIA**

**AGENDA  
JANUARY 20, 2021  
7:30 PM**

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**A. GENERAL**

7:30            Call Meeting to Order

**B. PRESENTATION**

7:31            Jim Hughes, LEPC (Local Emergency Planning Committee)  
Information on a Grant available through the Virginia  
Department of Emergency Management

**C. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION**

- Item 1.            **Bath Highland Network Authority**  
Appoint a represent to the BHNA to replace Nancy Witschey  
effective February 1, 2021  
(Nancy has declined reappointment.)
- Item 2.            **Highland County Recreation Commission**  
Review information from the Recreation Commission concerning  
repairs / maintenance needed at the pool complex
- Item 3.            **VACorp Insurance and The Highland Inn**  
Review information from the County's insurance provider Virginia  
Association of Counties Risk Pool and the acquisition of insurance  
for The Highland Inn
- Item 4.            **Fire & Rescue Revolving Loan Fund**  
Review a request from the Highland County Volunteer Rescue  
Squad for a loan from the County's Fire and Rescue Revolving  
Loan Fund

C. **ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION - continued**

- Item 5.           **Bolar Volunteer Rescue Squad**  
Review a request from Bolar Volunteer Rescue Squad for funding for the purchase of a Lucas CPR device
- Item 6.           **Recreation Commission**  
Review a request from the Recreation Commission to appoint Darlene Crummett to the Commission to replace Claire Sax, Treasurer, whose term expired December 31, 2020
- Item 7.           **Cost Allocation Plan**  
Review a proposal from Robinson Farmer Cox to renew their Contract with the county for preparation of the annual Central Services Cost Allocation Plan
- Item 8.           **Old Business**
- Item 9.           **New Business**
- Item 10.          **Closed Meeting**    (See Next Page)  
2.2-3711 (A) (1)           Personnel (as needed)  
2.2-3711 (A) (3)           Property (as needed)  
2.2-3711 (A) (5)           Prospective Business (as needed)  
2.2-3711 (A) (7)           Legal – (as needed)  
2.2-3711 (A) (8)           Legal Advice – (as needed)  
2.2-3711 (A) (29)          Contract – (as needed)
- Item 11.          **Adjourn / Recess**

## BOARD INFORMATION

### MOTION TO GO INTO CLOSED MEETING:

#### Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

#### Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

#### Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

#### Legal Advice:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

#### Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

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### MOTION TO COME OUT OF CLOSED MEETING:

***(Chairman reconvenes in an open meeting and the following motion is made:)***

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,  
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

***(Motion is seconded by a Board member)***

**Roll Call Vote**