

**HIGHLAND COUNTY BOARD OF SUPERVISORS
HIGHLAND MODULAR CONFERENCE CENTER
SPRUCE STREET / HIGHLAND CENTER DRIVE
MONTEREY, VIRGINIA**

**AGENDA
JANUARY 5, 2021
6:00 PM**

A. GENERAL

- 6:00 Call Meeting to Order
- 6:01 Highland County Volunteer Rescue Squad and Bolar
Volunteer Rescue Squad
- 7:30 Call Meeting to Order
- 7:31 Annual Organization:
a. Elect Chairman
b. Elect Vice-Chairman
c. Rules of Procedures – Adopt for 2021
d. Chairman – Adopt a rule authorizing the Chairman to
make motions, which shall be in addition to his authority to
vote on all questions pursuant to Robert’s Rules of Order
pertaining to conducting business for small boards
e. Board Meeting Schedule for 2021 – Establish Date, Time
and Place for monthly Regular and Work Session Meetings
by Resolution (§ 15.2-1416)

B. PRESENTATIONS

NONE

C. PUBLIC COMMENTS:

*Public Comments on the following Agenda Items for Action, Discussion, Review
or Information*

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION

- Item 1. **Highland County Pubic Schools**
Review a request from the School Board to approve the 3rd Quarter Appropriation for FY21
- Item 2. **Department of Social Services – Foster Care**
Review a request from the Department of Social Services for a Budget amendment and appropriation of \$5,935.83 for Foster Care
(There is no local match.)
- Item 3. **Central Shenandoah Health District**
Approve the Local Government Agreement for FY21 between Highland County and the Virginia Department of Health
- Item 4. **Bath Highland Network Authority**
Appoint a represent to the BHNA to replace Nancy Witschey effective February 1, 2021
(Nancy has declined reappointment.)
- Item 5. **Tourism Council**
Review a request from the EDA to appoint Christoph Herby to the Tourism Council for a 4-year term to replace Gene Dever whose term expired December 31, 2020
- Item 6. **Planning Commission – Joint Public Hearing**
The Planning Commission is requesting that the Board schedule a joint public hearing on a Conditional Use Permit application from Adam Yoder for *restaurant, small*. The public hearing is set for January 28, 2021
- Item 7. **Old Business**
a. Update on Cares Act Funding
b. Update on EDA Line of Credit for the Chamber of Commerce
- Item 8. **New Business**
- Item 9. **County Administrator’s Reports, Requests and Recommendations**
- Item 10. **Board Comments**

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION-continued

- Item 11. **Consent Agenda**
a. Warrants - Accounts Payable for December 2020
b. Adopt a Resolution to set the appropriations for the General Fund for January 2021
- Item 12. **Open Public Comments**
The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.
- Item 13. **Closed Meeting** (See Next Page)
2.2-3711 (A) (1) Personnel (as needed)
2.2-3711 (A) (3) Property (as needed)
2.2-3711 (A) (5) Prospective Business (as needed)
2.2-3711 (A) (7) Legal – (as needed)
2.2-3711 (A) (8) Legal Advice – (as needed)
2.2-3711 (A) (29) Contract – (as needed)
- Item 14. **Adjourn / Recess**

BOARD INFORMATION

MOTION TO GO INTO CLOSED MEETING:

Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

MOTION TO COME OUT OF CLOSED MEETING:

(Chairman reconvenes in an open meeting and the following motion is made:)

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

(Motion is seconded by a Board member)

Roll Call Vote

REMINDERS

NEXT MEETING(S):

Monthly Work Session
Date to be set
7:30 pm
Highland Modular Conference Center

BOARDS AND COMMISSIONS:

The following boards / commissions have current vacancies:

RECREATION COMMISSION

None

BOARD OF BUILDING CODE APPEALS

None

BOARD OF ZONING APPEALS

| | |
|-----------------|----------------------------|
| One (1) vacancy | Term expired June 30, 2022 |
| One (1) vacancy | Term expires June 30, 2024 |

ECONOMIC DEVELOPMENT AUTHORITY

None

PLANNING COMMISSION

None

TABLED / UNDER ADVISEMENT

ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT: (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance
Proposal to add a new §713 to address oil and gas mining and
transmission lines in the County
Adopted by the Planning Commission: February 12, 2015

2. Transportation Chapter of the Comprehensive Plan
Recommendations for updates to the Transportation Chapter of the
Comprehensive Plan including designation of an Urban Development
Area(s) in order to qualify for HB2 Transportation Funding

3. Central Shenandoah EMS Council
Request for appointment of an individual to represent Highland County
on the CSEMS Council Board of Directors
Tabled July 3, 2018

4. Virginia War Memorial Foundation
Request for funding
Action – review during budget development
Tabled August 21, 2019

5. Robinson, Farmer, Cox
Conflict of interest policies
Action – County Attorney reviewing
Tabled August 21, 2019

PENDING

ACTION NEEDED – PENDING – INFORMATION:

(from prior meetings)

1. PENDING:
 - a. Personnel Policy
 - b. Capital Improvement Plan – Develop
 - c. Website – Develop (EDA)
 - d. Solar Ordinance

September 24, 2020