

**HIGHLAND COUNTY BOARD OF SUPERVISORS
HIGHLAND MODULAR CONFERENCE CENTER
SPRUCE STREET / HIGHLAND CENTER DRIVE
MONTEREY, VIRGINIA**

**AGENDA
JANUARY 7, 2020
7:30 PM**

A. GENERAL

7:30 Call Meeting to Order

7:31 Annual Organization:

- a. Elect Chairman
- b. Elect Vice-Chairman
- c. Rules of Procedures – Adopt for 2020
- d. Chairman – Adopt a rule authorizing the Chairman to make motions, which shall be in addition to his authority to vote on all questions pursuant to Robert’s Rules of Order pertaining to conducting business for small boards
- e. Board Meeting Schedule for 2020 – Establish Date, Time and Place for monthly Regular and Work Session Meetings by Resolution (§ 15.2-1416)

B. PRESENTATIONS

None

C. PUBLIC COMMENTS:

Public Comments on the following Agenda Items for Action, Discussion, Review or Information

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION

Item 1. **Equal Taxing Authority for Counties**
Review information from the Virginia Association of Counties (VACo) for a Resolution supporting equal taxing authority for counties

Item 2. **School Budget**
Approve 3rd Quarter Appropriation for the FY 2019-2020 School Budget

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION - continued

- Item 3. **Department of Social Services (Welfare) Board**
Appoint a Board of Supervisors' representative to serve on the DSS Board for a 4-year term ending December 31, 2023
- Item 4. **Central Shenandoah Planning District Commission**
Appoint a Board of Supervisors' representative to serve on the CSPDC Board
- Item 5. **Valley Community Services Board**
Appoint Holli McVeigh to replace Sarah Rexrode as Highland's representative on the Valley Community Services Board
- Item 6. **Local Emergency Planning Committee**
Appoint Emily Malcolm to replace Sarah Rexrode on the Local Emergency Planning Committee for a term ending September 30, 2022
- Item 7. **Planning Commission**
Reappoint Randy Richardson to the Highland County Planning Commission for a term ending December 31, 2023
- Item 8. **Old Business**
a. Revised Highland County EMS Policy
b. National Forest Letter of Support
- Item 9. **New Business**
a. Plastic Film Recycling
- Item 10. **County Administrator's Reports, Requests and Recommendations**
a. 2020 VACo Rural Caucus Reception
February 5th – 5:30 pm to 8:00 pm
Omni Richmond Hotel
b. 2020 VACo / VML / VAPDC Local Government Legislative Day
February 6th
Omni Richmond Hotel
- Item 11. **Board Comments**

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION - continued

- Item 12. **Consent Agenda**
a. Warrants (Accounts Payable for December 2019)
b. Adopt a Resolution to set the appropriations for the General Fund for January 2020

- Item 13. **Open Public Comments**
The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.

- Item 14. **Closed Meeting** (See Next Page)
2.2-3711 (A) (1) Personnel *(as needed)*
2.2-3711 (A) (3) Property *(as needed)*
2.2-3711 (A) (5) Prospective Business *(as needed)*
2.2-3711 (A) (7) Legal – *(as needed)*
2.2-3711 (A) (8) Legal Advice – *(as needed)*
2.2-3711 (A) (29) Contract – *(as needed)*

- Item 15. **Adjourn / Recess**

BOARD INFORMATION

MOTION TO GO INTO CLOSED MEETING:

Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

MOTION TO COME OUT OF CLOSED MEETING:

(Chairman reconvenes in an open meeting and the following motion is made:)

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

(Motion is seconded by a Board member)

Roll Call Vote

REMINDERS

NEXT MEETING(S):

Public Meeting – Second Amendment
January 8, 2020 (Wednesday)
6:00 pm
Highland High School Gymnasium

Meeting with EDA / Monthly Work Session
January 15, 2020
6:00 pm / 7:30 pm
Highland Modular Conference Center

BOARDS AND COMMISSIONS:

The following boards / commissions have current vacancies:

RECREATION COMMISSION

None

BOARD OF BUILDING CODE APPEALS

None

BOARD OF ZONING APPEALS

One (1) vacancy Term expires June 30, 2020

ECONOMIC DEVELOPMENT AUTHORITY

None

PLANNING COMMISSION

None

TABLED / UNDER ADVISEMENT

ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT: (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance
Proposal to add a new §713 to address oil and gas mining and
transmission lines in the County
Adopted by the Planning Commission: February 12, 2015

2. Transportation Chapter of the Comprehensive Plan
Recommendations for updates to the Transportation Chapter of the
Comprehensive Plan including designation of an Urban Development
Area(s) in order to qualify for HB2 Transportation Funding

3. Central Shenandoah EMS Council
Request for appointment of an individual to represent Highland County
on the CSEMS Council Board of Directors
Tabled July 3, 2018

4. Virginia War Memorial Foundation
Request for funding
Action – review during budget development
Tabled August 21, 2019

5. Robinson, Farmer, Cox
Conflict of interest policies
Action – County Attorney reviewing
Tabled August 21, 2019

PENDING

ACTION NEEDED – PENDING – INFORMATION:

(from prior meetings)

1. PENDING:
 - a. Personnel Policy
 - b. Capital Improvement Plan – Develop
 - c. Website – Develop (EDA)