

**HIGHLAND COUNTY BOARD OF SUPERVISORS  
HIGHLAND MODULAR CONFERENCE CENTER  
SPRUCE STREET / HIGHLAND CENTER DRIVE  
MONTEREY, VIRGINIA**

**AGENDA  
JANUARY 8, 2019  
7:30 PM**

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**A. GENERAL**

7:30 Call Meeting to Order

7:31 Annual Organization:

- a. Elect Chairman
- b. Elect Vice-Chairman
- c. Rules of Procedures – Adopt for 2019
- d. Chairman – Adopt a rule authorizing the Chairman to make motions, which shall be in addition to his authority to vote on all questions pursuant to Robert’s Rules of Order pertaining to conducting business for small boards)
- e. Board Meeting Schedule for 2019 – Establish Date, Time and Place for monthly Regular and Work Session Meetings by Resolution (§ 15.2-1416)

**B. PRESENTATION**

NONE

**C. PUBLIC COMMENTS:**

*Public Comments on the following Agenda Items for Action, Discussion, Review or Information*

**D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION**

Item 1. **Tourism Council**  
Review a recommendation from the EDA to appoint Marty Leech to the Tourism Council to fill a vacancy with a term ending December 31, 2019

Item 2. **Recreation Commission**  
Review recommendations from the Recreation Commission to reappoint Mike Isles and Aaron King for 3-year terms ending December 31, 2021

**D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION - continued**

- Item 3. **Planning Commission**  
a. Discuss reappoint of Dean Beverage for a 4-year term ending December 31, 2022  
b. Discuss a recommendation from the Town of Monterey to appoint Richard Robinson for a 4-year term ending December 31, 2022 to replace Ronald Wimer whose term has expired
- Item 4. **Planning Commission – Joint Meeting (Public Hearings)**  
Schedule a joint meeting with the Planning Commission on January 24 for a public hearing on a rezoning request and an amendment to a conditional use permit
- Item 5. **Wingate Appraisal Service**  
Review a proposal for New Construction assessments effective for the 2019 land book
- Item 6. **Old Business**
- Item 7. **New Business**
- Item 8. **County Administrator’s Reports, Requests and Recommendations**  
a. VACo Rural Caucus Reception  
January 30, 2019 at 5:30 p.m. at the Omni Richmond Hotel  
b. VACo County Government Day 2019  
January 31, 2019 at 9:00 a.m. at the Omni Richmond Hotel
- Item 9. **Board Comments**
- Item 10. **Consent Agenda**  
a. Warrants (Accounts Payable) for December 2018  
b. Adopt a Resolution to set the appropriations for the General Fund for January 2019
- Item 11. **Open Public Comments**  
*The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.*

**D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION - continued**

- Item 12.        **Closed Meeting**    (*See Next Page*)  
                  2.2-3711 (A) (1)                    Personnel (*as needed*)  
                  2.2-3711 (A) (3)                    Property (*as needed*)  
                  2.2-3711 (A) (5)                    Prospective Business (*as needed*)  
                  2.2-3711 (A) (7)                    Legal – (*as needed*)  
                  2.2-3711 (A) (29)                    Contract – (*as needed*)

- Item 13.        **Adjourn / Recess**

## BOARD INFORMATION

### MOTION TO GO INTO CLOSED MEETING:

#### Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

#### Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

#### Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

#### Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contact exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

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### MOTION TO COME OUT OF CLOSED MEETING:

***(Chairman reconvenes in an open meeting and the following motion is made:)***

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,  
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

***(Motion is seconded by a Board member)***

**Roll Call Vote**

## **REMINDERS**

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### **NEXT MEETING(S):**

Regular Monthly Work Session  
Date to be set at January 4 meeting  
7:30 pm  
Highland Modular Conference Center

### **BOARDS AND COMMISSIONS:**

The following boards / commissions have current vacancies:

#### **RECREATION COMMISSION**

One (1) vacancy                      Term expires December 31, 2018

#### **BOARD OF BUILDING CODE APPEALS**

None

#### **BOARD OF ZONING APPEALS**

One (1) vacancy                      Term expires June 30, 2020

#### **ECONOMIC DEVELOPMENT AUTHORITY**

None

#### **PLANNING COMMISSION**

None

## TABLED / UNDER ADVISEMENT

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**ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT:** (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance  
Proposal to add a new §713 to address oil and gas mining and  
transmission lines in the County  
Adopted by the Planning Commission: February 12, 2015
  
2. Transportation Chapter of the Comprehensive Plan  
Recommendations for updates to the Transportation Chapter of the  
Comprehensive Plan including designation of an Urban Development  
Area(s) in order to qualify for HB2 Transportation Funding
  
3. Central Shenandoah EMS Council  
Request for appointment of an individual to represent Highland County  
on the CSEMS Council Board of Directors  
Tabled July 3, 2018

## PENDING

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### **ACTION NEEDED – PENDING – INFORMATION:**

(from prior meetings)

1. PENDING:
  - a. Personnel Policy – Update (Consulting with CSPDC)
  - b. Capital Improvement Plan – Develop
  - c. Website – Develop (UNDER DEVELOPMENT)
  - d. Comprehensive Plan – 5 year review