

**HIGHLAND COUNTY BOARD OF SUPERVISORS  
HIGHLAND MODULAR CONFERENCE CENTER  
SPRUCE STREET / HIGHLAND CENTER DRIVE  
MONTEREY, VIRGINIA**

**AGENDA  
JUNE 1, 2021  
7:30 PM**

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**A. GENERAL**

7:30 Call Meeting to Order

**B. PRESENTATIONS**

7:31 Henry Budzinski  
Shenandoah Mountain Scenic Area

**C. PUBLIC COMMENTS:**

*Public Comments on the following Agenda Items for Action, Discussion, Review or Information*

**D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION**

- Item 1. **Community Policy & Management Team and Family Assessment & Planning Team**  
Appoint or reappoint the following individuals for two (2) year terms ending June 30, 2023
- CPMT:  
Kim McClannahan, Director, Valley Community Services Board  
Dr. Thomas Schott, Superintendent, Highland Co. Public Schools  
Roberta Lambert, County Administrator, Highland County  
Saundra Crawford, Director, 25<sup>th</sup> District Court Services
- FAPT:  
Ronald Wimer, Chief Deputy, Highland County Sheriff's Dept.  
Dr. Elizabeth Kemp, Valley Community Services Board  
Megan Corbin, Intake Officer, 25<sup>th</sup> District Court Services Unit

**D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION-continued**

- Item 2.           **Economic Development Authority (EDA)**  
Recommendations from the EDA:  
a. Appoint Jennifer Warner Cox to replace Jessica Glendinning for an unexpired term ending June 30, 2023  
b. Reappoint George Hogshead for a 4-year term ending June 30, 2025

- Item 3.           **FY 20/21 Close-Out Meeting and Budget Amendment**  
Schedule a date and time for the yearly close-out meeting and budget amendment

- Item 4.           **Central Shenandoah Hazard Mitigation Plan**  
Adopt Resolution approving Plan  
(Provided by Central Shenandoah Planning District Commission for adoption by all 21 jurisdictions in the Central Shenandoah Planning District)

- Item 5.           **Meeting Policies**  
Discuss meeting polices in regard to current CDC recommendations and Governor’s orders

- Item 6.           **Old Business**

- Item 7.           **New Business**

- Item 8.           **County Administrator’s Reports, Requests and Recommendations**

- Item 9.           **Board Comments**

- Item 10.          **Consent Agenda**  
a. Warrants - Accounts Payable for May 2021  
b. Adopt a Resolution to set the appropriations for the General Fund for June 2021

- Item 11.          **Open Public Comments**  
*The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.*

**D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION-continued**

- Item 12.        **Closed Meeting**    (*See Next Page*)  
                  2.2-3711 (A) (1)                    Personnel (*as needed*)  
                  2.2-3711 (A) (3)                    Property (*as needed*)  
                  2.2-3711 (A) (5)                    Prospective Business (*as needed*)  
                  2.2-3711 (A) (7)                    Legal – (*as needed*)  
                  2.2-3711 (A) (8)                    Legal Advice – (*as needed*)  
                  2.2-3711 (A) (29)                    Contract – (*as needed*)

- Item 13.        **Adjourn / Recess**

## BOARD INFORMATION

### MOTION TO GO INTO CLOSED MEETING:

#### Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

#### Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

#### Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

#### Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

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### MOTION TO COME OUT OF CLOSED MEETING:

***(Chairman reconvenes in an open meeting and the following motion is made:)***

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,  
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

***(Motion is seconded by a Board member)***

**Roll Call Vote**

## **REMINDERS**

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### **NEXT MEETING(S):**

Monthly Work Session  
and Public Hearing on Highland County  
Emergency Medical Services Ordinance  
June 16, 2021 (Wednesday)  
7:30 p.m.  
Highland Modular Conference Center

### **BOARDS AND COMMISSIONS:**

The following boards / commissions have current vacancies:

#### **RECREATION COMMISSION**

None

#### **BOARD OF BUILDING CODE APPEALS**

None

#### **BOARD OF ZONING APPEALS**

|                 |                            |
|-----------------|----------------------------|
| One (1) vacancy | Term expired June 30, 2022 |
| One (1) vacancy | Term expires June 30, 2024 |

#### **ECONOMIC DEVELOPMENT AUTHORITY**

None

#### **PLANNING COMMISSION**

None

## TABLED / UNDER ADVISEMENT

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### **ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT:** (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance  
Proposal to add a new §713 to address oil and gas mining and  
transmission lines in the County  
Adopted by the Planning Commission: February 12, 2015
  
2. Central Shenandoah EMS Council  
Request for appointment of an individual to represent Highland County  
on the CSEMS Council Board of Directors  
Tabled July 3, 2018
  
3. Robinson, Farmer, Cox  
Conflict of interest policies  
Action – County Attorney reviewing  
Tabled August 21, 2019
  
4. Comprehensive Plan – Transportation Section  
Review information from the Highland County Planning Commission  
(along with the Central Shenandoah Planning District Commission and  
VDOT) in regard to updating the Transportation Section of the  
Comprehensive Plan Tabled May 4, 2021
  
5. Shenandoah Mountain National Scenic Area Proposal  
Request for a Resolution of Support Tabled May 4, 2021

## PENDING

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### ACTION NEEDED – PENDING – INFORMATION:

(from prior meetings)

1. PENDING:
  - a. Personnel Policy
  - b. Capital Improvement Plan – Develop
  - c. Website – UNDER DEVELOPMENT
  - d. PHI Cares (Air Care) – Contract Pending (May 2021)
  - e. Republic Services – Contract Pending (May 2021)