

**HIGHLAND COUNTY BOARD OF SUPERVISORS
HIGHLAND MODULAR CONFERENCE CENTER
SPRUCE STREET / HIGHLAND CENTER DRIVE
MONTEREY, VIRGINIA**

**AGENDA
JUNE 4, 2019
7:30 PM**

A. GENERAL

7:30 Call Meeting to Order

B. PUBLIC HEARING

7:31 Ordinance for relocation of the Head Waters Polling Place

- a. Open Public Hearing
- b. Staff Report
- c. Public Comments
- d. Board Comments or Questions
- e. Close Public Hearing
- f. Board Action (Approve, Deny, or Table)

C. PRESENTATIONS

7:40 Matt Ratcliffe
 Bolar Volunteer Rescue Squad

 Dr. Tom Schott, Superintendent of Schools
 FY20 School Budget Amendment – National Forest Reserve
 Funding

 Claire Sax, Recreation Commission
 Recreation Director

D. PUBLIC COMMENTS:

Public Comments on the following Agenda Items for Action, Discussion, Review or Information

E. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION

- Item 1. **Economic Development Authority**
Reappoint Jason Rexrode and Sarah Collins-Simmons to the Economic Development Authority for 4-year terms ending June 30, 2023
- Item 2. **Community Policy and Management Team (CPMT) and Family Assessment and Planning Team (FAPT)**
Reappoint the following individuals to the CPMT or FAPT for 2-year terms ending June 30, 2021

Dr. Tom Schott or designee – Highland County Public Schools
Saundra Crawford or designee – 25th District Court Services
Megan Corbin or designee – 25th District Court Services
Ronald Wimer or designee – Highland County Sheriff’s Dept.
Roberta A. Lambert or designee – Highland County Administrator
David Deering or designee – Valley Community Services Board
Elizabeth Kemp or designee – Valley Community Services Board
- Item 3. **National Forest**
Agreement between Highland County and USDA, Forest Service for management and maintenance of the vault toilets on Shenandoah Mountain
- Item 4. **FY19 Close-Out Meeting & Budget Amendment**
Set a date for the FY19 Close-Out Meeting & Budget Amendment
(Tuesday, June 25 or Wednesday, June 26)
- Item 5. **Old Business**
- Item 6. **New Business**
- Item 7. **County Administrator’s Reports, Requests and Recommendations**
- Item 8. **Board Comments**
- Item 9. **Consent Agenda**
a. Warrants (Accounts Payable) for May 2019
b. Adopt a Resolution to set the appropriations for the General Fund for June 2019

Item 10. **Open Public Comments**
The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.

Item 11. **Closed Meeting** (See Next Page)
2.2-3711 (A) (1) Personnel (as needed)
2.2-3711 (A) (3) Property (as needed)
2.2-3711 (A) (5) Prospective Business (as needed)
2.2-3711 (A) (7) Legal – (as needed)
2.2-3711 (A) (8) Legal Advice – (as needed)
2.2-3711 (A) (29) Contract – (as needed)

Item 12. **Adjourn / Recess**

BOARD INFORMATION

MOTION TO GO INTO CLOSED MEETING:

Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

MOTION TO COME OUT OF CLOSED MEETING:

(Chairman reconvenes in an open meeting and the following motion is made:)

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

(Motion is seconded by a Board member)

Roll Call Vote

REMINDERS

NEXT MEETING(S):

Regular Monthly Work Session
June 19, 2019
7:30 pm
Highland Modular Conference Center

BOARDS AND COMMISSIONS:

The following boards / commissions have current vacancies:

RECREATION COMMISSION

One (1) vacancy	Term expires December 31, 2021
One (1) vacancy	Term expires December 31, 2019

BOARD OF BUILDING CODE APPEALS

None

BOARD OF ZONING APPEALS

One (1) vacancy	Term expires June 30, 2020
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ECONOMIC DEVELOPMENT AUTHORITY

None

PLANNING COMMISSION

None

TABLED / UNDER ADVISEMENT

ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT: (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance
Proposal to add a new §713 to address oil and gas mining and
transmission lines in the County
Adopted by the Planning Commission: February 12, 2015

2. Transportation Chapter of the Comprehensive Plan
Recommendations for updates to the Transportation Chapter of the
Comprehensive Plan including designation of an Urban Development
Area(s) in order to qualify for HB2 Transportation Funding

3. Central Shenandoah EMS Council
Request for appointment of an individual to represent Highland County
on the CSEMS Council Board of Directors
Tabled July 3, 2018

PENDING

ACTION NEEDED – PENDING – INFORMATION:

(from prior meetings)

1. PENDING:
 - a. Personnel Policy – Update (Consulting with CSPDC)
 - b. Capital Improvement Plan – Develop
 - c. Website – Develop (UNDER DEVELOPMENT)
 - d. Comprehensive Plan – 5 year review