

**HIGHLAND COUNTY BOARD OF SUPERVISORS  
HIGHLAND MODULAR CONFERENCE CENTER  
SPRUCE STREET / HIGHLAND CENTER DRIVE  
MONTEREY, VIRGINIA**

**AGENDA  
OCTOBER 6, 2020  
7:30 PM**

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**A. GENERAL**

7:30            Call Meeting to Order

**B. PUBLIC HEARING**

7:31            ORDINANCE FOR THE DESIGNATION OF A CENTRAL  
ABSENTEE PRECINCT (CAP) IN HIGHLAND COUNTY

- a. Open Public Hearing
- b. Staff Report
- c. Public Comments
- d. Board Comments or Questions
- e. Close Public Hearing
- f. Board Action (Approve, Deny, or Table)

**C. PRESENTATIONS**

NONE

**D. PUBLIC COMMENTS:**

*Public Comments on the following Agenda Items for Action, Discussion, Review  
or Information*

**E. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION**

Item 1.            **Economic Development Authority**  
Appoint the following individuals to the EDA to fill unexpired terms:  
Valerie Lowry            Term ends June 30, 2022  
Kirk Billingsley            Term ends June 30, 2024  
(Recommendation from EDA)

**E. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION-continued**

Item 2. **Old Business**

- a. Cares Act Funding request

Item 3. **New Business**

Item 4. **County Administrator's Reports, Requests and Recommendations**

Item 5. **Board Comments**

Item 6. **Consent Agenda**

- a. Warrants - Accounts Payable for September 2020
- b. Adopt a Resolution to set the appropriations for the General Fund for October 2020

Item 7. **Open Public Comments**

*The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.*

Item 8. **Closed Meeting** (See Next Page)

- 2.2-3711 (A) (1) Personnel (as needed)
- 2.2-3711 (A) (3) Property (as needed)
- 2.2-3711 (A) (5) Prospective Business (as needed)
- 2.2-3711 (A) (7) Legal – (as needed)
- 2.2-3711 (A) (8) Legal Advice – (as needed)
- 2.2-3711 (A) (29) Contract – (as needed)

Item 9. **Adjourn / Recess**

## BOARD INFORMATION

### MOTION TO GO INTO CLOSED MEETING:

#### Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

#### Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

#### Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

#### Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

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### MOTION TO COME OUT OF CLOSED MEETING:

***(Chairman reconvenes in an open meeting and the following motion is made:)***

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,  
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

***(Motion is seconded by a Board member)***

**Roll Call Vote**

## REMINDERS

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### **NEXT MEETING(S):**

Monthly Work Session  
October 21, 2020  
7:30 pm  
Highland Modular Conference Center

### **BOARDS AND COMMISSIONS:**

The following boards / commissions have current vacancies:

#### **RECREATION COMMISSION**

None

#### **BOARD OF BUILDING CODE APPEALS**

None

#### **BOARD OF ZONING APPEALS**

One (1) vacancy	Term expired June 30, 2022
One (1) vacancy	Term expires June 30, 2024

#### **ECONOMIC DEVELOPMENT AUTHORITY**

One (1) vacancy	Term expired June 30, 2020
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#### **PLANNING COMMISSION**

None

## TABLED / UNDER ADVISEMENT

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### **ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT:** (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance  
Proposal to add a new §713 to address oil and gas mining and  
transmission lines in the County  
Adopted by the Planning Commission: February 12, 2015
  
2. Transportation Chapter of the Comprehensive Plan  
Recommendations for updates to the Transportation Chapter of the  
Comprehensive Plan including designation of an Urban Development  
Area(s) in order to qualify for HB2 Transportation Funding
  
3. Central Shenandoah EMS Council  
Request for appointment of an individual to represent Highland County  
on the CSEMS Council Board of Directors  
Tabled July 3, 2018
  
4. Virginia War Memorial Foundation  
Request for funding  
Action – review during budget development  
Tabled August 21, 2019
  
5. Robinson, Farmer, Cox  
Conflict of interest policies  
Action – County Attorney reviewing  
Tabled August 21, 2019

## PENDING

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### **ACTION NEEDED – PENDING – INFORMATION:**

(from prior meetings)

1. PENDING:
  - a. Personnel Policy
  - b. Capital Improvement Plan – Develop
  - c. Website – Develop (EDA)
  - d. Solar Ordinance

September 24, 2020