

**HIGHLAND COUNTY BOARD OF SUPERVISORS  
HIGHLAND MODULAR CONFERENCE CENTER  
SPRUCE STREET / HIGHLAND CENTER DRIVE  
MONTEREY, VIRGINIA**

**AGENDA  
SEPTEMBER 3, 2019  
7:30 PM**

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**A. GENERAL**

7:30 Call Meeting to Order

**B. PUBLIC HEARING**

7:31 **Shenandoah Valley Workforce Development Board's Chief Elected Official's Consortium Agreement**  
Joan Hollen, Data and Communications Specialist, Shenandoah Valley Workforce Development Board

- a. Open Public Hearing
- b. Staff Report
- c. Public Comments
- d. Board Comments or Questions
- e. Close Public Hearing
- f. Board Action (Approve, Deny, or Table)

**C. PRESENTATIONS**

7:45 David Deering, Valley Community Services Board  
Presentation of FY 19/20 Performance Contract renewal and review of services

8:00 Tomi Herold, Highland County Librarian and Sarah Rexrode,  
Department of Social Services Director  
Summer Meals Program

**D. PUBLIC COMMENTS:**

*Public Comments on the following Agenda Items for Action, Discussion, Review or Information*

**E. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION**

Item 1. **Highland Telephone Cooperative**  
Review a request from Highland Telephone Cooperative for an easement across county land located on Airport Terrace Road for the purpose of installing buried telephone cables, wires, etc.

Item 2. **Old Business**

Item 3. **New Business**

Item 4. **County Administrator's Reports, Requests and Recommendations**

Reports:

- a. Central Shenandoah Planning District Commission –  
50<sup>th</sup> Anniversary Celebration  
Tuesday, September 17, 2019  
4:00 – 6:00 p.m.  
Frontier Culture Museum's Dairy Barn

Item 5. **Board Comments**

Item 6. **Consent Agenda**

- a. Warrants (Accounts Payable) for July 2019
- b. Adopt a Resolution to set the appropriations for the General Fund for August 2019

Item 7. **Open Public Comments**

*The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.*

Item 8. **Closed Meeting** (See Next Page)

- 2.2-3711 (A) (1) Personnel (as needed)
- 2.2-3711 (A) (3) Property (as needed)
- 2.2-3711 (A) (5) Prospective Business (as needed)
- 2.2-3711 (A) (7) Legal – (as needed)
- 2.2-3711 (A) (8) Legal Advice – (as needed)
- 2.2-3711 (A) (29) Contract – (as needed)

Item 9. **Adjourn / Recess**

## BOARD INFORMATION

### MOTION TO GO INTO CLOSED MEETING:

#### Personnel:

I move that the Board of Supervisors convene in closed meeting to discuss (*select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation*) of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

#### Prospective Business:

I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

#### Legal:

I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable (*or actual*) litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

#### Contract:

I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

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### MOTION TO COME OUT OF CLOSED MEETING:

***(Chairman reconvenes in an open meeting and the following motion is made:)***

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,  
and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

***(Motion is seconded by a Board member)***

**Roll Call Vote**

## **REMINDERS**

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### **NEXT MEETING(S):**

Regular Monthly Work Session  
September 18, 2019  
7:30 pm  
Highland Modular Conference Center

### **BOARDS AND COMMISSIONS:**

The following boards / commissions have current vacancies:

#### **RECREATION COMMISSION**

None

#### **BOARD OF BUILDING CODE APPEALS**

None

#### **BOARD OF ZONING APPEALS**

One (1) vacancy                      Term expires June 30, 2020

#### **ECONOMIC DEVELOPMENT AUTHORITY**

None

#### **PLANNING COMMISSION**

None

## TABLED / UNDER ADVISEMENT

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### **ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT:** (from prior meetings)

1. Planning Commission Proposed Amendment to the Zoning Ordinance  
Proposal to add a new §713 to address oil and gas mining and  
transmission lines in the County  
Adopted by the Planning Commission: February 12, 2015
  
2. Transportation Chapter of the Comprehensive Plan  
Recommendations for updates to the Transportation Chapter of the  
Comprehensive Plan including designation of an Urban Development  
Area(s) in order to qualify for HB2 Transportation Funding
  
3. Central Shenandoah EMS Council  
Request for appointment of an individual to represent Highland County  
on the CSEMS Council Board of Directors  
Tabled July 3, 2018
  
4. Virginia War Memorial Foundation  
Request for funding  
Action – review during budget development  
Tabled August 21, 2019
  
5. Robinson, Farmer, Cox  
Conflict of interest policies  
Action – County Attorney reviewing  
Tabled August 21, 2019

## PENDING

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### **ACTION NEEDED – PENDING – INFORMATION:**

(from prior meetings)

1. PENDING:
  - a. Personnel Policy
  - b. Capital Improvement Plan – Develop
  - c. Website – Develop (UNDER DEVELOPMENT)