A. GENERAL

7:30 Call Meeting to Order

B. PUBLIC HEARING

7:31 HIGHLAND COUNTY PUBLIC PROCUREMENT PROCEDURES ORDINANCE

a. Open Public Hearing
b. Staff Comments
c. Public Comments
d. Board Comments
e. Close Public Hearing
f. Board Action (Approve, Deny, or Table)

C. PUBLIC COMMENTS:

Public Comments on the following Agenda Items for Action, Discussion, Review or Information

D. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION

Item 1. Highland County Recreation Commission
Review a request from the Recreation Commission to reappoint and appoint the following individuals to the Commission for 3-year terms ending December 31, 2025:

Don Ferrell  Reappointment
Brittany Gum  Reappointment
Trey Williams  Reappointment
Morgan Hooke  New Appointment

Item 2. Department of Social Services Budget
Review a request from the Department of Social Services to amend the FY 2023 budget and appropriate $34,550. The funding will be used to continue to pay Adoptive Parents and to utilize additional ARPA funds for Adult Services/Adult Protective Services. There is no local match.
E. ITEMS FOR ACTION, DISCUSSION, REVIEW OR INFORMATION-continued

Item 3. **Bonus for County Employees**
Discuss bonus for county employees from monies due to vacancy savings

Item 4. **Old Business**
a. School Resource Officer Funding – Deadline to accept funding is December 10
b. Highland Inn – Request for funding

Item 5. **New Business**

Item 6. **County Administrator’s Reports, Requests and Recommendations**

Item 7. **Board Comments**

Item 8. **Consent Agenda**
a. Warrants - Accounts Payable for November 2022
b. Adopt a Resolution to set the appropriations for the General Fund for December 2022

Item 9. **Open Public Comments**
The public comment period is an opportunity for citizens to address comments to the Board concerning the services, policies and affairs of the County. There is a five (5) minute time limit per speaker.

Item 10. **Closed Meeting** *(See Next Page)*
2.2-3711 (A) (1) Personnel (as needed)
2.2-3711 (A) (3) Property (as needed)
2.2-3711 (A) (5) Prospective Business (as needed)
2.2-3711 (A) (7) Legal – (as needed)
2.2-3711 (A) (8) Legal Advice – (as needed)
2.2-3711 (A) (29) Contract – (as needed)

Item 11. **Adjourn / Recess**
BOARD INFORMATION

MOTION TO GO INTO CLOSED MEETING:

Personnel:
I move that the Board of Supervisors convene in closed meeting to discuss *(select one of the following – assignment, duties, promotion, performance, discipline, dismissal or resignation)* of a specific employee pursuant to the personnel exemption at § 2.2-3711 (A) (1) of the Code of Virginia.

Prospective Business:
I move that the Board of Supervisors convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community pursuant to the prospective business exemption at § 2.2-3711 (A) (5) of the Code of Virginia.

Legal:
I move that the Board of Supervisors convene in closed session to meet with legal counsel about probable *(or actual)* litigation pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (7) of the Code of Virginia.

OR

I move that the Board of Supervisors convene in closed session to meet with legal counsel about specific legal matters requiring legal advice by such counsel pursuant to the consultation with legal counsel exemption at § 2.2-3711 (A) (8) of the Code of Virginia.

Contract:
I move that the Board of Supervisors convene in closed session to discuss the award of a public contract involving the expenditure of public funds including discussion of the terms or scope of such contract, where such discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to the contract exemption at § 2.2-3711 (A) (29) of the Code of Virginia.

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MOTION TO COME OUT OF CLOSED MEETING:

*(Chairman reconvenes in an open meeting and the following motion is made:)*

I move that the Board certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements,
   and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

*(Motion is seconded by a Board member)*

Roll Call Vote
REMINDERS

NEXT MEETING(S):
Monthly Work Session
December 21, 2022 (Wednesday)
7:30 p.m.
Highland Modular Conference Center

BOARDS AND COMMISSIONS:
The following boards / commissions have current vacancies:

RECREATION COMMISSION
One (1) vacancy Term expired December 31, 2021

BOARD OF BUILDING CODE APPEALS
None

BOARD OF ZONING APPEALS
One (1) vacancy Term expired June 30, 2020
One (1) vacancy Term expired June 30, 2021
One (1) vacancy Term expires June 30, 2023

ECONOMIC DEVELOPMENT AUTHORITY
None

PLANNING COMMISSION
None
TABLED / UNDER ADVISEMENT

**ITEMS CURRENTLY TABLED OR UNDER ADVISEMENT:**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Planning Commission Proposed Amendment to the Zoning Ordinance</td>
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<td></td>
<td>Proposal to add a new §713 to address oil and gas mining and</td>
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<td></td>
<td>transmission lines in the County</td>
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<td>Adopted by the Planning Commission: February 12, 2015</td>
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<tr>
<td>2</td>
<td>Central Shenandoah EMS Council</td>
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<td>Request for appointment of an individual to represent Highland County</td>
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<td>on the CSEMS Council Board of Directors</td>
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<td>Tabled July 3, 2018</td>
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<tr>
<td>3</td>
<td>Robinson, Farmer, Cox</td>
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<td></td>
<td>Conflict of interest policies</td>
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<td></td>
<td>Action – County Attorney reviewing</td>
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<td>Tabled August 21, 2019</td>
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<tr>
<td>4</td>
<td>Comprehensive Plan – Transportation Section</td>
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<td>Review information from the Highland County Planning Commission</td>
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<td>(along with the Central Shenandoah Planning District Commission and</td>
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<td>VDOT) in regard to updating the Transportation Section of the</td>
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<td></td>
<td>Comprehensive Plan</td>
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<td>Tabled May 4, 2021</td>
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<td>5</td>
<td>Highland County Volunteer Rescue Squad</td>
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<td>Request from HCVRS to retitle all vehicles in the name of HCVRS only</td>
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<td>and remove all vehicles from the county's insurance policy</td>
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<td>Tabled June 29, 2021</td>
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PENDING

ACTION NEEDED – PENDING – INFORMATION: (from prior meetings)

1. PENDING:
   a. Personnel Policy
   b. Capital Improvement Plan – Develop
   c. Comprehensive Plan Update
      (Sent to Board and Town Council with a favorable recommendation
       July 28, 2022)